

CalFresh Restaurant Meals Program

California's Restaurant Meals Program (RMP) allows eligible homeless, elderly, and/or disabled participants receiving CalFresh benefits to purchase hot, prepared foods at participating restaurants using their Electronic Benefits Transfer (EBT) cards.

Application Process for Restaurant Meals Program (RMP)	
<p>STEP 1</p> <p>Contact RMP by phone for an assigned agent to establish intent.</p> <ul style="list-style-type: none"> RMP Telephone: (562) 908-6884 or (877) 823-4369 <p>They will e-mail the required forms to complete. Use their e-mail to send forms, documents, and worksheets.</p> <p>Please cc: RMP e-mail in all correspondence.</p> <ul style="list-style-type: none"> E-mail: restaurantmealsprogram@dpss.lacounty.gov RMP Fax: (562) 695-0423 <p>Additional Information:</p> <ul style="list-style-type: none"> http://dpss.lacounty.gov/wps/portal/dpss/main/programs-and-services/restaurant-meals/ http://www.ebtproject.ca.gov/CommercialInformation/restaurant.shtml 	<p>STEP 2</p> <p>Complete the FNS 252-2 USDA SNAP Application for Meal Services form.</p> <ul style="list-style-type: none"> In Part 1, Meal Service types, <u>check Private For-Profit Restaurant</u> <ul style="list-style-type: none"> <i>For colleges and universities this would be the Meal Service type, even if you are a nonprofit.</i> Answer the questions in Part 2 and 3 regarding your business and site information. <ul style="list-style-type: none"> <i>You can list up to three sites per application.</i> In Part 4, Ownership Information, <u>check Privately-Held Corporation</u> <ul style="list-style-type: none"> Choose an Owner (Ex. CSUN used Director, Foodservices) <ul style="list-style-type: none"> You must provide color copies of California ID and Social Security card Documentation Requirements <ul style="list-style-type: none"> Current Public Health Operating Permit Current Business License/Seller Permit
<p>STEP 3</p> <p>Complete Restaurant Meals Program/AB1747 - Worksheet for Healthier Options.</p> <ul style="list-style-type: none"> If locations have identical menus, only one menu worksheet is required. The USDA rep reviews for accuracy and provides guidance. Be prepared to share complete menus for review. 	<p>STEP 4</p> <p>Memorandum of Understanding (MOU) between the Department of Public Social Services (DPSS) and the campus auxiliary.</p> <ul style="list-style-type: none"> Must maintain required insurance endorsing the County of Los Angeles as an "additional insured". <p>Must provide a copy of the Certificate of Insurance (COI) to the LA County.</p>
<p>Step 5</p> <p>Mail all documents (review with agent prior for accuracy) with the countersigned RMP-MOU to:</p> <p style="text-align: center;">USDA-Food and Nutrition Service (FNS) 3500 Wabash Avenue Springfield, IL 62711 Attn: Cheryl Betty (312) 353-6609</p> <p style="text-align: center;">Note: USDA FNS has a 45-day certification process.</p>	

Once the approval is received from the USDA FNS:

- A dedicated FNS certification number is assigned for each approved restaurant.
- Give this number to your EBT service provider (we used our bank, Wells Fargo).
- Install separate EBT equipment or use your current POS if compatible.
- EBT Funds are received within 48 hours.

For information or questions on how The University Corporation at CSUN received EBT approval for 12 restaurants (QSRs, Coffeehouses, AYCTE, Pub, & Food Court) and 3 retail locations contact betsy.corrigan@csun.edu.