

AGENDA

COMMITTEE ON ORGANIZATION AND RULES

Meeting: 8:45 a.m., Wednesday, March 15, 2006
Glenn S. Dumke Auditorium

George G. Gowgani, Chair
Debra S. Farar, Vice Chair
Jeffrey L. Bleich
Herbert L. Carter
Carol R. Chandler
Melinda Guzman Moore
Ricardo F. Icaza
Craig R. Smith

Consent Items

Approval of Minutes of January 31, 2006

Discussion Items

1. Proposed Schedule of Board of Trustees' Meetings, 2007, *Information*
2. Amendment to Standing Orders, *Action*
3. Amendment to Trustees' Rules of Procedure, *Information*

**MINUTES OF MEETING OF
COMMITTEE ON ORGANIZATION AND RULES**

**Trustees of The California State University
Glenn S. Dumke Conference Center
401 Golden Shore
Long Beach, California**

January 31, 2006

Members Present

George G. Gowgani, Chair
Debra S. Farar, Vice Chair
Jeffrey L. Bleich
Herbert L. Carter
Murray L. Galinson, Chair, Board of Trustees
Melinda Guzman Moore
Charles B. Reed, Chancellor
Craig R. Smith

Chair Gowgani called the meeting to order.

Consent Items

Chair Gowgani noted that there were two consent items on the agenda, the Approval of Minutes for the September 20, 2005 meeting and the Proposed Amendment to the Standing Orders to revise the seal of the California State University. Chancellor Reed stated that the item was presented as an information item and would come before the Board as an action item at the Board's March meeting. He spoke of efforts made in the last two years on how best to present the CSU image. To that end, he said, staff looked at other University logos and had spoken with several marketing people. One of the things recommended was the need to change from a vertical Roman numeral system to the Arabic system to clearly identify the 1857 founding date. Dr. Reed stated that no other changes had been made. Chair Gowgani called for comments, but there were none.

Chair Gowgani adjourned the meeting.

COMMITTEE ON ORGANIZATION AND RULES

Proposed Schedule of Board of Trustees' Meetings, 2007

Presentation By

Christine Helwick
General Counsel

Summary

The following schedule of the Board of Trustees' meetings for 2007 is presented for information and will be proposed for action at the May 2006 meeting.

Proposed 2007

January 23-24	Tuesday – Wednesday	Headquarters
March 13-14	Tuesday – Wednesday	Headquarters
May 15-16	Tuesday – Wednesday	Headquarters
July 10-11	Tuesday – Wednesday	Headquarters
September 18-19	Tuesday – Wednesday	Headquarters
October 25	Thursday	Headquarters
November 13-14	Tuesday – Wednesday	Headquarters

COMMITTEE ON ORGANIZATION AND RULES

Amendment to Standing Orders

Presented By

Charles B. Reed
Chancellor

Summary

This item recommends an amendment to the Trustees' Standing Orders to revise the seal of the California State University.

Background

During the development of a comprehensive branding system for the CSU Office of the Chancellor, a survey of other University seals showed that the majority of universities have their founding dates inscribed in easily-recognized Arabic numerals, rather than Roman numerals. The California State University seal has the founding date of its earliest campus depicted in Roman numerals that are inscribed vertically, rather than horizontally, making the date difficult to decipher. It is recommended that the date "1857" be inscribed in Arabic numerals and be moved to the outside border on the CSU seal. The seal is officially established in the Trustees' Standing Orders.

This item was presented for information at the January Board of Trustees' meeting and is now being presented for action.

The following resolution is recommended:

RESOLVED, By the Board of Trustees of the California State University that an amendment to Section III.e of the Standing Orders be made to replace the current seal, shown below, with the new seal, also shown below.

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Current Seal:



Revised Seal:



COMMITTEE ON ORGANIZATION AND RULES

Amendment to Trustees' Rules of Procedure

Presentation By

Christine Helwick
General Counsel

Summary

The current *Rules Governing the Board of Trustees of the California State University* describe the function of the Audit Committee as follows:

The Committee on Audit is responsible for the overall audit function within the California State University, including the selection and oversight of the university's external and internal auditor, controls to ensure their independence, annual selection of areas to be audited, review of audit reports and responses, monitoring of internal financial controls, review of annual financial statements, and the budget to support these functions. At least one member of the Committee on Audit must have accounting or financial management experience.

The Rules do not capture what is best practice, and has long been the practice of this Board that the Committee on Audit, like the Committee on Collective Bargaining, acts independently from the Board itself. It is therefore recommended that the *Rules* be amended to state the following:

The Committee on Audit is responsible for the overall audit function within the California State University, and has the authority to act on behalf of the Board of Trustees on all matters, including the selection and oversight of the university's external and internal auditor, controls to ensure their independence, annual selection of areas to be audited, review of audit reports and responses, monitoring of internal financial controls, review of annual financial statements, and the budget to support these functions. At least one member of the Committee on Audit must have accounting or financial management experience.

This proposed amendment is presented at this meeting for information, and will appear on the May agenda for action.