

## **AGENDA**

### **COMMITTEE ON ORGANIZATION AND RULES**

**Meeting: 3:00 p.m., Tuesday, March 15, 2004**  
**Glenn S. Dumke Auditorium**

Debra S. Farar, Chair  
Anthony M. Vitti, Vice Chair  
Larry L. Adamson  
Jeffrey L. Bleich  
Herbert L. Carter  
George G. Gowgani  
Eric Guerra  
William Hauck  
Shailesh J. Mehta  
Melinda Guzman Moore

#### **Consent Items**

Approval of Minutes of July 14, 2004

#### **Discussion Items**

1. Proposed Schedule of Board of Trustees' Meetings, 2006, *Information*
2. Experimental Change in Placement of Public Comment at Board Meetings, *Action*

**MINUTES OF MEETING OF  
COMMITTEE ON ORGANIZATION AND RULES**

**Trustees of The California State University  
Glenn S. Dumke Conference Center  
401 Golden Shore  
Long Beach, California**

**July 14, 2004**

**Members Present**

Debra S. Farar, Chair  
Murray L. Galinson, Chair, Board of Trustees  
Eric Guerra  
Shailesh J. Mehta  
Charles B. Reed, Chancellor

Chair Farar called the meeting to order.

**Approval of Minutes**

**Revision of Trustees' Standing Orders**

Chair Farar presented the minutes and Agenda Item 1 as consent items. Both were approved as submitted.

**Adjournment**

Chair Farar adjourned the meeting.

**COMMITTEE ON ORGANIZATION AND RULES**

**Proposed Schedule of Board of Trustees' Meetings, 2006**

**Presentation By**

Christine Helwick  
General Counsel

**Summary**

The following schedule of the Board of Trustees' meetings for 2006 is presented for information and will be proposed for action at the May 2005 meeting.

**Proposed 2006**

|                         |                     |              |
|-------------------------|---------------------|--------------|
| January 31 & February 1 | Tuesday – Wednesday | Headquarters |
| March 14 – 15           | Tuesday – Wednesday | Headquarters |
| May 16 – 17             | Tuesday – Wednesday | Headquarters |
| July 18 – 19            | Tuesday – Wednesday | Headquarters |
| September 19 – 20       | Tuesday – Wednesday | Headquarters |
| October 26              | Thursday            | Headquarters |
| November 14 – 15        | Tuesday – Wednesday | Headquarters |

## **COMMITTEE ON ORGANIZATION AND RULES**

### **Experimental Change in Placement of Public Comment at Board Meetings**

#### **Presentation By:**

Christine Helwick  
General Counsel

#### **Summary**

This is an action item to move the current placement of the public comment period at Board meetings, on an experimental basis for the next three meetings, to just after the roll is taken in the plenary session, and to limit that period to no more than 30 minutes.

#### **Background**

The Bagley-Keene Open Meetings Act applicable to CSU Board of Trustee meetings mandates an opportunity for the public to address items on Committee and Board agendas, and also gives the Board discretion to receive other public testimony. The Board has traditionally received public comments, unrelated to items on the agenda, at the close of its business and just before the Board meeting is adjourned. This placement has been frustrating to speakers, inconvenient for Trustees, and has been difficult to bracket in time. It has also often resulted in speakers appearing after many Trustees had already departed, and adjournment of the Board meetings on a particularly low note.

This item proposes on an experimental basis, for the next three meetings, to move the public comment period, to just after the roll is taken in the plenary session and before the Board undertakes its business agenda. It also proposes to limit the time allocated to the public comment period to no more than 30 minutes. This limited time will be allocated in advance to individual speakers and/or specific issues, depending on the number of speakers who indicate that they wish to appear and the topics they wish to address. The public will be clearly advised of this time limitation in advance of each meeting and staff will make efforts before the Board meetings to coordinate with all speakers to ensure that the Board receives the broadest input on issues.

#### **Proposed Temporary Change in the Order of Business established in the Rules Governing the Board**

Section III, § 6 of the Rules Governing the Board of Trustees sets forth the following order of business for the regular meetings of the Board:

Call to Order and Roll Call

Reports of the Chair and the Chancellor  
Approval of the Minutes  
Reports of Standing and Special Committees  
Public Comments  
Adjournment to next regular meeting

This item proposes to move the public comment period to just after the roll call in the plenary session and to limit the time allocated to no more than 30 minutes.

The following resolution is recommended for approval:

**RESOLVED** that the order of business set forth in the Rules Governing the Board of Trustees of the California State University be suspended for the next three meetings, beginning at the May 2005 meeting and continuing through the September 2005 meeting, and the Board shall instead follow the following order of business:

Call to order and Roll Call  
Public Comments (30 minutes)  
Reports of the Chair and the Chancellor  
Approval of the Minutes  
Reports of Standing and Special Committees  
Adjournment to next regular meeting